

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, July 8, 2019 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 - Daniel Grimshaw (arrived at 9:03 a.m.)

Absent: None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Tisha Jones-Holubec, Mary Drier, Michael Yates, Karen Southgate, Sheila Long, Cody Horton, Nancy Laskowski, Register John Bishop, Gene Pierce, Shelly Lutz, Mark Haney, Treasurer Patricia Donovan-Gray

**Finance/Technology**

Committee Leaders -Commissioners Young and Jensen

**Primary Finance/Technology** - continued below

1. **Zoning Permit Application Fees** - Michael Yates presented information he received from Gratiot Community Airport Zoning Board of Appeals regarding the amount charged for the permit fee. Michael would like to increase the application fee in a structure of the fee based on the structure height. Matter was to be on the Consent Agenda but after discussion in public comment Board decided to have matter added to Thursday's agenda.
2. **2019 Child Care Fund (CCF) Budget Amendment** - Sheila Long presented to the Board regarding the Court budget of the CCF as additional funds need to be adjusted for in the youth detention line item. Also, she requested to adjust the state budget to mirror the county budget in order to gain reimbursement in that line item. Matter to be placed on the Consent Agenda.
3. **List Psychological Contract for Services to Children or Families through MDHHS** - Karen Southgate presented to the Board to support the reinstatement of the Supervised Visitation and Parent Education Program, to support List Psychological as the contractor and to adjust the line item as Sheila Long had outlined. Matter to be placed on the Consent Agenda.
4. **Court Request for Additional Funds for Visiting Judge** - Sheila Long presented to the Board with a request to increase the line item for Visiting Judge as an appointment has not been made for the vacant District Court Judge seat. Matter to be placed on the Consent Agenda.
5. **Deckerville Property "The Oxbow" Clarification** - Cody Horton presented to the Board regarding the Oxbow parcel located in Ellington Township. In his research of property owners of the parcel, he concludes that Alvin and Rosemary Blankenship are the property owners (008-033-000-1600-01). Cody feels the Township should review further.

**On-Going and Other Finance**

**Finance**

1. MREC - Clayette Zechmeister is preparing to attend her first meeting.
2. Update Regarding Assessing/Taxation Disputes with Wind Turbine Companies – SB 46

3. Water Rates Paid for County Facilities Along M24 and Deckerville Roads - Mike Miller provided information regarding his knowledge of the matter. Mike Hoagland was working on the matter and wanted documentation from the City of Caro with the rates charged on the referenced property for water. Clayette will reach out to the City of Caro for clarification.
4. Opioid Lawsuit - Matter ongoing.
5. Preparation of Updated Multi-Year Financial Plan
6. Continue Review of Road Commission Legacy Costs - Clayette will review the report received for the audit and provide a review at an upcoming meeting.
7. 2018 Comprehensive Annual Report - Road Commission submitted their report and Clayette Zechmeister then forwarded to the audit firm. The firm did submit the annual report on time.
8. Convert to New State Chart of Accounts - State is no longer working toward the conversion. Matter can be removed from the agenda.
9. 2020 Budget Development - Debbie Babich is currently working on.
10. Second Year MIDC Plan and Budget - The second year budget numbers have been submitted for review.
11. Determine if any Drain Bonds can be Retired Early or Refinanced - Drain Commissioner Mantey has reviewed. Matter can be removed from the agenda.

### **Technology**

1. Animal Control Camera and Other Security - Project has been completed.
2. New Server and Network Storage Capacity - Storage Capacity project has been completed and the server project is still on the list to complete.
3. Jail Live Scan Scanner - Update provided and project has been completed.
4. GIS Update - Update provided.
5. Increasing On-Line Services - Eean Lee has ideas on how to improve this opportunity.
6. Updating County Web Page - Update provided.
7. Implementation of New Computer Aided Dispatch System - No update.
8. CLEMIS Road Patrol Software – Impacts on Local Police Departments - Update provided.
9. New Kronos Time Attendance and BS&A Finance/General Ledger Software - Update provided.

Commissioner Grimshaw arrived at 9:03 a.m.

### **Personnel**

Committee Leader-Commissioner Vaughan and Bardwell

#### **Primary Personnel**

1. **IT Staffing Changes** - Eean Lee presented to the Board regarding the need to refill the current vacant position in the IT Department. Matter to be placed on the Consent Agenda.
2. **Controller/Administrator Contract** - Commissioner Bardwell reviewed the progress in having a contract put in place. The County Attorney has issued a written opinion and would like to review with the Commissioners in a closed session on July 11, 2019. Clerk Fetting will prepare the notice once a time is confirmed.

### **On-Going and Other Personnel**

1. 4-H Presentation - Matter can be removed from the agenda.
2. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives - Matter will begin soon.
3. Strengthen and Streamline Year-End Open Enrollment - Shelly Lutz is working on the matter.
4. Evaluate Potential Training Programs - Matter can be removed from the agenda.
5. Start the Development of Pay Grade Schedule and Updated Job Descriptions - Matter discussed and to be removed from the agenda.
6. Scheduling a MAC 7<sup>th</sup> Meeting to Determine if Organization will Continue - Commissioner Bardwell provided an update.

Recessed at 9:21 a.m.

Reconvened at 9:28 a.m.

### **Finance/Technology - continued**

6. **Update Regarding Caro Psychiatric Hospital, Jean Doss** - An update was provided by Ms. Doss. The event on the capitol steps is being postponed as the Legislature is on summer recess. The upcoming state budget has not been adopted. The report prepared by the consulting firm is supposed to be submitted on July 19, 2019. A request for a meeting with the Governor has been submitted with no response received yet. An update with the FOIA request that was sent to DTMB and MDHHS provided. DTMB has provided the requested information although MDHHS has not provided the requested information. The Caro for Michigan Facebook page has been established.

-Water Issue with the Reese Elementary School Demolition (matter added) - Commissioner Grimshaw provided an update as he attended the Reese School Board meeting this morning. He was told there is a plan being suggested in resolving matter.

### **Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

#### **Primary Building and Grounds - None**

#### **On-Going and Other Building and Grounds**

1. County Jail Study - Mike Miller provided an update.
2. County Land Bank - Matter can be removed.
3. Recycling Relocation Update - Matter to remain on the agenda. Mike Miller provided an update.
4. Cass River Greenways - Matter can be removed.
5. County Physical and Electronic Record Storage Needs – Discussed the need to increase storage options as the Clerk recently did a huge file shift and has utilized the space that is available to her office. Matter discussed at length and should remain on the agenda.
6. County Property Ownership Inventory - Clayette will provide a county asset list. Matter can be removed.

7. Review of Alternative Solutions Concerning the Caro Dam - Commissioner Vaughan provided an update of a conversation he had with the owner. Matter to remain on the agenda.
8. Sidewalk Improvements and Parking Lot Sealing - Projects are in progress.
9. Purdy Building Awning, Sign and Stucco Repairs - Projects are in progress. Mike Miller needs to find a contractor for the Stucco Repairs.
10. Jail Entrance Step and Ceiling Tile - Project is in progress.
11. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs - Matter to remain on the agenda.
12. Potential Sale of Certain County Properties - Matter can be removed.
13. New Septic System at Vanderbilt Park and Vegetation Clearing - Project is in progress.
14. Health Department Painting, Animal Control Ceiling and Court Windows - Animal Control Ceiling will be completed in August 2019. Health Department painting has been put on hold. Each of those matters can be removed. The Court windows can remain on the agenda as Mike Miller is looking for a contractor to complete the project.
15. Recycling Soil Removal and Construction - Matter has been handled and can be removed from the agenda.

**Other Business as Necessary**

1. Methods of Providing Dental Care to Indigent - Matter to be removed from the agenda.
2. Elected Versus Appointed Road Commissioners - Commissioner Vaughan is still working on this matter.
3. Work with DTE and Others to Solve Increasing Energy Demands in the County - Commissioner Vaughan provided an update. Matter can be removed from the agenda.
4. Update County Policies - Clayette stated the project is being worked on. Matter to be removed from the bi-weekly agenda but rather quarterly updates to be provided.
5. Vassar Industrial Park - Commissioner Vaughan was contacted by a gentleman that is looking to establish a business in Vassar at the Industrial Park. The gentleman expressed concern over the cost of the permits in Tuscola County.

**Public Comment Period -**

-Nancy Laskowski - Nancy has a contact for DTE to provide to Commissioner Vaughan. She also feels that there should be a fee schedule established to appeal to the Airport Zoning Board of Appeals. She also referenced subpoenas being served. She also stated that a member of the Board may be assisting Pegasus in methods to sue Juniata Township.

Meeting adjourned at 11:09 a.m.

Jodi Fetting  
Tuscola County Clerk